

LYNDON CITY COUNCIL
ADJOURNED MEETING MINUTES OF
NOVEMBER 15, 2010

The Lyndon City Council met in adjourned session on Monday, November 15, 2010, 7:30 p.m., at City Hall.

Members Present: Kay Jones, Wayne Howard, Bill Patterson, Brandon Smith, Doug Watson
Mayor Jeff Bronson, City Attorney Pat Walsh,
City Administrator Kim Newman and City Clerk Barbara Schattak

Others Present: Dave Wilson, Maintenance Superintendent
Darrel Manning, Chief of Police/Zoning Administrator
Wayne White, Osage County News-Herald

Mayor Bronson called the meeting to order. A motion was made by Watson to approve the special meeting minutes of October 31, 2010 and the regular meeting minutes of November 1, 2010 as amended. Howard seconded the motion, which carried.

SALARY REVIEW: Mayor Bronson reminded the council at the last meeting it was decided to table possible salary increases to allow Kim to have time to review. Kim indicated she would like to get a better sense of what the council would like and to have more time to review the information provided to her and how it would impact the budget. Jones indicated with the increases to health insurance the council were looking at the possibility of capping the health insurance or to look at options of employees taking on part of the health insurance what sort of raises would be needed. After some discussion, the matter was tabled to the next meeting.

WEBSITE: City Clerk Barb Schattak indicated she had not been able to complete the site plan as intended and has turned the website over to Kim. Mayor Bronson asked Kim if she could call Holy Fish Designs and work with her. After some discussion, Kim will contact Holy Fish Design and the matter was tabled.

KILLOUGH PROPOSAL: City Clerk Barb Schattak presented the acceptance of the proposal from Killough Construction to seal cracks and clean the asphalt streets which needs to be signed. As the council had approved the proposal at the last meeting, Killough Construction has already been in town and completed the work. A motion was made by Smith to authorize Mayor Bronson to sign the proposal on behalf of the City. Watson seconded the motion, which carried.

OATH OF OFFICE: Kim Newman was given the Oath of Office as City Administrator by City Clerk Barb Schattak.

JAYHAWK SUPPORT: City Clerk Barb Schattak presented council the annual software support for the water billing system. After some discussion, a motion was made by Jones to accept the annual software support in the amount of \$950. Howard seconded the motion, which carried.

TOWN HALL MEETING: Council discussed dates for a town hall meeting and items to be discussed. It was noted this would be a good time to introduce Kim to the citizens of town. There was discussion of items to be discussed at a town meeting such as fundraising for the Bailey House, is the pool still adequate, street schedule for the next seven years. The matter was tabled to the next meeting.

Patterson stated he would like to introduce Kim at the December 7th basketball game. Also discussed was the possibility of having a meet and greet with refreshments at City Hall on December 11, 2010 after the Christmas Parade. After some discussion, it was the consensus of the council to have the meet and greet at City Hall and Kim will also be introduced at the game.

Watson asked Barb to email the last citizen survey to council members.

BUILDING PERMIT: ValleyBrook Township Board for the Lyndon Carnegie Library, 127 East 6th, filed a permit for a sign; the application was approved by Zoning Administrator, Darrel Manning and is on file at City Hall.

MAINTENANCE: Dave Wilson gave each council member a list of activities completed by maintenance since the last meeting.

Dave reported he has visited with KCCI and they are planning to be here the week of November 22nd to slip line additional sewer mains but they will contact him later in the week if they aren't able to make it.

Also reported the no smoking signs have been placed in the parks.

POLICE: Darrel presented a Police Activity Report for council's review.

Darrel requested to purchase officer worn cameras to replace the on dash video cameras the department presently have. The video cameras were purchased through a grant by past Chief of Police Don Garrett, to replace them would cost \$5,000 each and they use VHS tapes which the courts no longer view. The officer worn cameras would cost \$130 each (a video card is included) and will record for 2 hours, have sound and video and are worn on the officer; the in car videos will still be used to also show car stops. Darrel stated the officers will still use the in car cameras while they still work. After some discussion, a motion was made by Howard to purchase 4 officer worn cameras and to pay up to \$520. Smith seconded the motion, which carried.

CITY CLERK: Each council was given a copy from Lyndon State Bank a pledge of financial securities for the City and updated budget sheets budget ending October 31, 2010.

Barb asked the council if they wanted to change the way vouchers and expense procedures are done since Kim is now in the office. After some discussion, it was the consensus of the council to keep procedures as they are for now.

GOVERNING BODY COMMENTS: Howard noted the council had previously approved to purchase a paint striper with an air compressor. When Dave ordered the paint striper the air

compressor was not available at the time so he ordered a different striper. Each council member was given information on an air compressor at a cost of \$1385 which is considerably less than previously one requested. After some discussion, a motion was made by Smith to purchase the air compressor at a cost up to \$1385. Howard seconded the motion, which carried.

Watson asked how many street lights are still out and needing to be reported to Kansas City Power & Light. Barb reported she had received a list of lights today from Darrel and they will be sent to KCP&L. Other council members reported street lights being out or intermittent.

Howard asked about a snow plow for the truck Dave drives to help clean streets, which he thought had been approved and placed in the budget at some time. After some discussion, the matter was tabled for Barb to call Ron Groff and for her and Kim to check files for past budget items.

Howard addressed the matter of overtime hours versus comp time hours and banking comp time hours to be used at a later date. After some discussion, the matter was tabled. Barb was asked to show Kim leave for employee.

Howard presented pictures of the ditch along Monroe Street between 12th and 13th Streets; he explained most of the trees in the ditch are not very big. Council discussed cleaning the ditches and the fact Monroe is school bus route. Mayor Bronson asked if the tube is the City's; Dave indicated it was. Howard asked if 12th Street is vacated along the south half; Barb indicated city staff have searched and cannot find any current ordinance vacating the street but she will be looking through older ordinances. After some discussion, the matter was tabled. Barb was asked to email Pat Walsh the tree ordinance to him.

Howard stated we have money in the budget after the first of the year to roof the pool house and the community center; is it too early to get bids to contract the work. Kim indicated we could get proposals now and bid it out the first of the year. After some discussion, it was the consensus to wait until January. The matter was tabled.

Kim gave the council her phone number and email.

At 9:01 p.m. a motion was made by Howard to adjourn to the regular meeting on December 6, 2010 at 7:30 p.m. Watson seconded the meeting, which carried.

A handwritten signature in cursive script, reading "Barbara Schattak".

Barbara Schattak
City Clerk